

Harvard Public Library Board of Trustees Meeting
November 6, 2011
7 pm Trustees' Meeting Room
Harvard Public Library

Minutes

- Attendees- Bagatelle, Coolidge, Frechette, Green, Jackson, Wilson. Absent: Redinger
- Secretary—Minutes of October meeting were approved as amended.
- Director's report-
New employee Carol Flagg began work.

Active month for programs and events.
Report on storm: Library open Tues, Wed, Thurs with a generator. Herculean effort by library staff to manually process all library transactions, then input them after return of power.
Work on budget delayed by storm.
- Committee reports:
 - Buildings and grounds—The town provided a temporary generator for the library following the Oct 29 storm which left most of the town w/o power for 4-5 days. Budget—FY2013 first pass budget drafted.
 - Long-term planning- Met with consultant Jonathan Costa to review proposal for process. Voted to retain him as consultant to the process.
Team will include 12-18 core team members (all trustees, director, 2 staff, selected others and a secondary team of 20. Goal to propose and enlist this team by year end.
Project timeline: 4 months Jan-April 2012 .
- Old business—Follow-up on landscape master plan. Deferred to a separate meeting with the Garden Club for plan review.
- New business-none
- Next meeting: Monday Dec 5, 7 PM
Includes Lowell Blake meeting